



IFMA's WORLD WORKPLACE 2020

EVENT REGISTRATION FORM

Dec.9 - 11, 2020
Gaylord Texan | Grapevine, Texas

Complete this form and Fax to +1-713-623-6124

Informal First Name:		IFMA ID #:	
Full Name:			
Job Title:		Designation: <input type="checkbox"/> CFM <input type="checkbox"/> FMP <input type="checkbox"/> SFP <input type="checkbox"/> Other	
Company:			
Address:			
City:	State/Province:	ZIP/Mail Code:	Country:
Phone:		Fax:	
Email:		Emergency Contact:	

Registration:	Additional Registration Options:
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	EARLY BIRD By Sept. 18	REGULAR After Sept. 18	
Members:			
<input type="checkbox"/> Full Event	US\$835	US\$935	<input type="checkbox"/> Student - Full Event US\$295
<input type="checkbox"/> One-Day Registration:	US\$445	US\$545	<input type="checkbox"/> Spouse/Partner - Full Event US\$400 Must be accompanied by Full Event registrant
<input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday			Name: _____
Nonmembers:			<input type="checkbox"/> Expo Only: US\$20
<input type="checkbox"/> Full Event - includes one year of IFMA base and local chapter membership	US\$1125	US\$1225	Corporate Discount: Groups of 5 full event registrations or more from the same company with a single company contact will receive the fifth registration FREE . Please contact an IFMA Customer Service Specialist at +1-713-623-4362 for details.
<input type="checkbox"/> One-Day Registration:	US\$545	US\$645	
<input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday			

Other Events & Additional Tickets:	PRICE	QTY.	Payment Information:
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<input type="checkbox"/> Opening Keynote Address Wednesday, Dec. 9	US\$59	<input type="text"/>	The following information is needed to process your payment. All credit card charges will be made in U.S. dollars. Make checks payable to IFMA. Checks will be accepted in U.S. funds only. <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa Card Number: _____ CVV _____ Exp. Date (M/Y): _____ Card Authorized Name: _____ Card Billing Street Address: _____ Card Billing City, State: _____ Card Billing ZIP/Mail Code: _____ Authorized Signature: _____ <input type="checkbox"/> Enclosed is a copy of my company purchase order form. <input type="checkbox"/> Enclosed is check # _____ in the amount of US\$ _____
<input type="checkbox"/> Welcome Reception Wednesday, Dec. 9	US\$115	<input type="text"/>	
<input type="checkbox"/> Closing Keynote & Awards Luncheon Friday, Dec. 11	US\$119	<input type="text"/>	
<input type="checkbox"/> CEU Processing Fee	US\$25	<input type="text"/>	
<input type="checkbox"/> IFMA Foundation Contribution.....	\$US 25	<input type="text"/>	

CANCELLATION/REFUND POLICY: IFMA reserves the right to cancel an IFMA educational event due to low enrollment, unforeseen factors, or any other reason making it practically or economically inadvisable to conduct the event. In the event of cancellation, registrants will be notified as promptly as the circumstances permit (although IFMA cannot be liable for any failure to notify). IFMA, however, cannot be responsible for any other costs, losses or inconveniences that a registrant may incur, such as costs of transportation (plane, train, rental car, etc.), hotel cancellation fees, reservation fees, lost pay, vacation or leave time, etc. Full refunds will be granted for cancellation received in writing to IFMA prior to October 12, 2020. Refunds will not be granted after **October 12, 2020**. After October 12, 2020, we will allow for a one-time transfer to a colleague or to World Workplace 2021. Refunds will not be given for no-shows after the conference.

First-time Attendee: I am a first-time attendee.

Dietary: Yourself Guest Vegetarian Kosher

Food Allergy (please specify): _____

Special Needs: Please indicate any special needs

IFMA fully complies with the legal requirements of the Americans with Disabilities Act rules and regulations. If you have any special needs, please e-mail registrations@ifma.org.

